

# OUT OF SCHOOL HOURS CARE - COWRA VACATION CARE



| Our operating Hours<br>7 am - 6 pm  | Monday<br>April 6  | Tuesday<br>April 7 | Wednesday<br>April 8 | Thursday<br>April 9 | Friday<br>April 10 |  |   |   |   |
|---|--|--------------------|----------------------|---------------------|--------------------|--|---|---|---|
| Daily Fee<br>(Before CCS)   | <p><b>Public Holiday</b></p> <p><b>We are closed today</b></p>   |                    |                      |                     |                    |  |   |   |   |
| Daily Theme   |  |                    |                      |                     |                    | <p><b>COLOUR RUN<br/>OBSTACLE COURSE</b></p>                                       | <p><b>FIRST AID<br/>WORKSHOP</b></p>  | <p><b>LASER TAG</b></p>   | <p><b>EXCURSION<br/>ADVENTURE LASER<br/>TAG PLAYGROUND</b></p>                      |
| <p><b>On Days of<br/>Excursions Please<br/>arrive no later<br/>than 9am</b></p> |  |                    |                      |                     |                    |  |  |  |  |
| Our Daily Program   | <p>Make sure to wear white and pack a spare pair of clothes as we are going to get COLOURFUL today!</p> <p>First Aid Awareness and Training will be joining us from 10am to engage in a first aid workshop for kids!</p> <p>We have got some equipment from Young OOSH and will get the opportunity to laser tag all day. Kids will be in charge of creating barriers and working in teams</p> <p>Join us on a fun filled morning from 9:30am - 12pm at Nature Based Playground where will get to adventure and play the whole morning!<br/><b>PLEASE WEAR RED</b></p> |                    |                      |                     |                    |  |   |   |   |

**COWRA PCYC OOSH**  
**Mulyan Public School)**  
**92-94 Lachlan Street Cowra**  
**0491 053 180**

Children bring your own packed lunch each day—just like school, but with extra treats! Eat breakfast before you come, and please no food that needs heating!

**COWRA**

| Our operating Hours<br>7 am - 6 pm                             | Monday<br>April 13  | Tuesday<br>April 14  | Wednesday<br>April 15  | Thursday<br>April 16  | Friday<br>April 17   |
|--|---|--|--|---|--|
| Daily Fee<br>(Before CCS)                                      | \$88  | \$70   | \$68   | \$75  | \$68   |
| Daily Theme  | iMartial Arts Workshop  | Science & Sensory  | Dance Workshop   | EXCURSION<br>Wheels at Cowra<br>Netball Courts  | Boots & Bows   |
| On Days of<br>Excursions Please<br>arrive no later<br>than 9am |            |    |   |                                      |   |
| Our Daily Program  | Join us from 1pm - 2pm for a workshop to come into the service to learn about Martial Arts! | Make sure you wear something you don't mind getting messy! Let's do a sensory play and engage in some science experiments! | Let's get ready to dance and jive with Miss Callie who works at a Dance centre - she will get us into groups and teach us some choreo! | Make sure to bring some wheels and protective clothing as we go for a trip to the Netball courts<br><br>PLEASE WEAR RED | Get ready to get funky!<br>A nail salon, fake tattoos, hair spray and some cool hair designs we will have it all.<br>Followed by some footy opportunity so wear your team colours! |

**What to Bring/Wear:**

- Children must bring food and drinks for morning tea, afternoon tea, and lunch.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots, or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required every day.
- Parents must ensure their child has appropriate clothing and sun protection. (No singlets, shoulders showing etc).
- A refillable water bottle is recommended.

**What NOT to Bring:**

- Skateboards, rollerblades, and wheeled footwear are not permitted for safety reasons. Mobile phones, personal devices, smart watches, devices etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service, please do not send any nut products with your child

# COWRA VACATION CARE

| Our operating Hours<br>7 am - 6 pm                             | Monday<br>April 20  | Tuesday<br>April 21  | Wednesday<br>April 22  | Thursday<br>April 23 | Friday<br>April 24 |
|--|---|--|--|----------------------|--------------------|
| Daily Fee<br>(Before CCS)                                      | \$68  | \$68   |  |                      |                    |
| Daily Theme  | Super Spies   | Gaming Day   |  |                      |                    |
| On Days of<br>Excursions Please<br>arrive no later<br>than 9am |    |            |  |                      |                    |
| Our Daily Program  | <p>Become a director, actor, and designer on Movie Makers Day—create movies, make props, and roll out the red carpet for a mini premiere!</p> | <p>Play, learn, and move with Multi Sport at a mix of sports, teamwork, and nonstop fun!</p> |  |                      |                    |

Friendly Reminder - PCYC OOSH is a nut-free service; please do not send any nut products with your child.

# BOOKING FORM - COWRA

Child 1 Name:

Child 3 Name:



Risk Assessments  
Available on request

Child 2 Name:

Child 4 Name:

| Date    | Activity                               | Anticipated number of Children attending | Educator Ratio/ Educators Attending | Means of Transport                 | Duration of Excursion/Centre Experience | Pick up & Destination Location  | Parent/Guardian Signature |
|---------|--|--|-------------------------------------|------------------------------------|---|---|---------------------------|
| 7.4.26  | Colour Run                             | 30                                       | 1:15 - 2 Educators                  | N/A                                | Colour Run 1pm - 3pm                    | I authorise my child to attend on 7.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children need to bring spare change of clothes and will be participating in colour run.  |                           |
| 8.4.26  | CENTRE BASED EXPERIENCE Kids First Aid | 30                                       | 1:15 - 2 Educators                  | N/A                                | First Aid Workshop 10 am - 11.30 am.    | I authorise my child to attend on 8.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be involved in a First Aid Workshop.   |                           |
| 9.4.26  | Laser Tag                              | 30                                       | 1:15 - 2 Educators                  | N/A                                | Main Activities between 10-3pm          | I authorise my child to attend on 9.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH.   |                           |
| 10.4.26 | EXCURSION ADVENTURE PLAYGROUND         | 30                                       | 1:8 3 Educators                     | PCYC OOSH 21 seat bus<br>2 x trips | 10.30 am - 12.30 pm                     | I authorise my child to attend the excursion to, Adventure Playground, Destination: Len Whiteley Drive, Cowra NSW 2794 on 10.4.26 with returning to PCYC OOSH Cowra, Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. Children will be involved in equipment play, games and sports. |                           |
| 13.4.26 | iMartial Arts Workshop                 | 30                                       | 1:15 - 2 Educators                  | N/A                                | 1pm - 2pm                               | I authorise my child to attend on 13.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be participating in iMartial Arts workshop.   |                           |

# BOOKING FORM - COWRA

Child 1 Name:

Child 3 Name:



Risk Assessments  
Available on request

Child 2 Name:

Child 4 Name:

| Date    | Activity                                       | Anticipated number of Children attending | Educator Ratio/ Educators Attending | Means of Transport | Duration of Excursion/Centre Experience            | Pick up & Destination Location   | Parent/Guardian Signature |
|---------|--|--|-------------------------------------|--------------------|--|--|---------------------------|
| 14.4.26 | Science & Sensory                              | 30                                       | 1:15 - 2 Educators                  | N/A                | All day at service                                 | I authorise my child to attend on 14.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be involved in sensory and science activities.   |                           |
| 15.4.26 | Dance Workshop                                 | 30                                       | 1:15 2 Educators                    | N/A                | All day at service                                 | I authorise my child to attend on 15.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be participating in dance workshop and other activities.   |                           |
| 16.4.26 | EXCURSION<br>Wheels at Cowra<br>Netball Courts | 30                                       | 1:8 - 3 Educators                   | All day at service | Depart PCYC:<br>10:00am<br>Arrive PCYC:<br>12:30pm | I authorise my child to attend the excursion - wheels at Cowra Netball Courts, onsite on 16.4.25, at Pitt Street & Binni Creek Road Cowra NSW returning back to PCYC OOSH Cowra, Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. Children will take part in a wheel's day. |                           |
| 17.4.26 | Boots & Bows                                   | 30                                       | 1:15 - 2 Educators                  | N/A                | All day at service                                 | I authorise my child to attend on 17.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. Children will be tattoos, nails, coloured hairspray and sporting activities.  |                           |
| 20.4.26 | Super Spies                                    | 30                                       | 1:15 - 2 Educators                  | N/A                | All day at service                                 | I authorise my child to attend on 20.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be involved in creating movies, directing and other activities.  |                           |
| 21.4.26 | Gaming Day                                     | 30                                       | 1:15<br>2 Educators                 | N/A                | All day at service                                 | I authorise my child to attend on 21.4.26 onsite Mulyan Public School) 92-94 Lachlan Street Cowra under the supervision and responsibility of PCYC Cowra OOSH. I understand children will be involved in group games, sports and activities.   |                           |

# ENROLMENT TERMS & CONDITIONS

## GENERAL

- I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
- I understand the start and end times of the sessions of care 7:00 am – 6:00 pm.
- I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
- I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
- I understand that on excursion days, children will travel by bus or on foot under staff supervision, and that a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their children to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
- I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
- I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies.
- I will respond to any contact from PCYC OOSH while my child/ren are in care.
- I understand the educator-to-child ratio for excursions will follow regulation guidelines.

- I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
- I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

## FOOD

- I will provide a packed water bottle, morning tea, lunch, and additional snacks each day.
- I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.

## VALUABLES

- I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
- PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

## MEDICAL POLICY

- I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
- I understand that a medication authority form must be completed for any medication required to be administered during care.
- In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

## UNFORESEEN CIRCUMSTANCES

- I understand that changes to the program may occur due to unforeseen circumstances.
- In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

## FEES

- I understand that full fees are charged once the booking form is processed.
- I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.
- Vacation Crae bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.
- I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.
- I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.
- If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

## PLEASE TICK & CONFIRM PERMISSIONS

I have read and agree to the Enrolment Terms & Conditions above.

I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC,

I agree to comply with all PCYC policies.

I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

## PARENT/GUARDIAN FULL NAME

MOBILE:

DATE:

SIGNATURE