

# OUT OF SCHOOL HOURS CARE - TWEED HEADS VACATION CARE

Our operating Hours 6.30 am - 6 .30pm	Monday April 6	Tuesday April 7	Wednesday April 8	Thursday April 9	Friday April 10
Daily Fee (Before CCS)		\$70	\$100	\$85	\$70
Daily Theme		Old School Games Day	Timezone Excursion	Trivia Show Incursion	Creation Challenge Day
On Days of Excursions Please arrive no later than 9am	Public Holiday  We are closed today.				
Our Daily Program		Let us visit the time before games were on devices. During our day we will enjoy some outside play with Hopscotch, Hacky Sack, Red Rover and inside play card and board games. Each child will have the opportunity to decorate their own 4 in a row set to keep.	Today we will venture out for a 1pm, 90-minute arcade session at Coolangatta Timezone. We will also be making some tabletop games using recyclable materials. Outside we will play totem tennis, soccer and create chalk art.	We are going to take part in a Trivia Show today. We will be visited by Bop till you Drop for an incursion complete with microphones, buzzers and Minute to Win It games. Our show starts at 10am.	Today we are going to take part in themed build challenges using different materials. These will include boxes, recycling and LEGO among others. Challenges will be completed individually and in small teams.

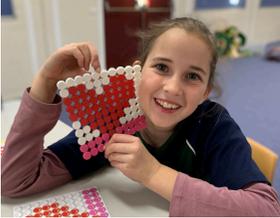
**TWEED HEADS PCYC OOSH**  
Corner Adelaide and Florence  
Street Tweed Heads  
0491 053 189

Friendly Reminder - PCYC OOSH is a nut-free service; please do not send any nut products with your child.

# OUT OF SCHOOL HOURS CARE- TWEED HEADS VACATION CARE

Our operating Hours 6.30 am - 6.30 pm	Monday April 13	Tuesday April 14	Wednesday April 15	Thursday April 16	Friday April 17
Daily Fee (Before CCS)	\$85	\$70	\$100	\$75	\$75
Daily Theme	Circus Workshop Incursion	Talent Show	EPIC Skate Excursion	Make a Toy Day	Ready, Steady, Cook
On Days of Excursions Please arrive no later than 9am					
Our Daily Program	Juggling, Hula-ing & clowning around. Today is all about the circus. During an in-Centre experience with Puzzle Dust, we will learn skills worthy of the big top. Every child will also have the chance to design some juggling ball to take home.	Our children are all STARS!! We will spend today creating acts for our afternoon Talent Show. From stage decorations, costumes, the performance, & everything in between, it will lead to a Spectacular.	Long socks & skates on!! We will be heading to EPIC Skate for an 11am, 2-hour skate session. We will also enjoy lunch there (hot-dog, pop-top and ice-block). Before & after our excursion we will take part in roller themed craft and activities.	We love Toys! Today we are going to explore the vast world of toys, from fidgets and construction to dress ups and crafts. Children will decorate and construct a foil spinning top to keep.	Today we channel our inner chefs and jump into the world of food! We will explore different food groups, cooking styles and food safety & hygiene. We will also spend time making some delicious dishes for our afternoon tea. Children will decorate their own apron to keep.

Children bring your own packed lunch each day—just like school, but with extra treats! Eat breakfast before you come, and please no food that needs heating!

Our operating Hours 6:30 am - 6:30 pm	Monday April 20 NSW HOLIDAYS	Tuesday April 21 NSW HOLIDAYS	Wednesday April 22	Thursday April 23	Friday April 24
Daily Fee (Before CCS)	\$75	\$70			
Daily Theme	Early Earth Day	Chillout Sessions			
On Days of Excursions Please arrive no later than 9am					
Our Daily Program	<p>We are going to observe Earth Day early and explore our planet and ways we can look after it. Children will craft their own Earth Lantern to take home.</p>	<p>Today is all about RELAXING. We will practice some meditation &amp; yoga. Complete mindfulness colouring &amp; activities. We will end our day with some ABC kids &amp; Nickelodeon.</p>			

### What to Bring/Wear:

- Children must bring food and drinks for morning tea, afternoon tea, and lunch.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots, or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required every day.
- Parents must ensure their child has appropriate clothing and sun protection. (No singlets, shoulders showing etc).
- A refillable water bottle is recommended.

### What **NOT** to Bring:

- Skateboards, rollerblades, and wheeled footwear are not permitted for safety reasons. Mobile phones, personal devices, smart watches, devices etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service, please do not send any nut products with your child

# BOOKING FORM - Tweed Heads

Child 1 Name:

Child 3 Name:



Risk Assessments Available on request

Child 2 Name:

Child 4 Name:

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
7.4.26	Old School Games	30	1:15 2-4 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 07.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH. I understand children will participate in activities at the service.	
8.4.26	Timezone Excursion	30	1:8 2-5 educators across the day	PCYC 25 seat and 12 seat buses	Children will be away from the Tweed Heads OOSH service between 12:30pm and 3pm	I authorise my child to attend the excursion on 08.04.2026 from PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW to Destination – Timezone Level 1 The Strand, 72-80 Marine Parade, Coolangatta, QLD, 4225 and return under the supervision & responsibility of PCYC Tweed Heads OOSH. Children will be taking part in arcade game play.	
9.4.26	Trivia Show In-Centre Experience	30	1:15 2-4 educators across the day	N/A	1 hour session. 9:30am arrival for set up. 10am-11am session.	I authorise my child to attend the Bop till you Drop Trivia Show In-Centre experience on 14.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH.	
10.4.26	Creation Challenge Day	30	1:15 2-4 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 10.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH.	

# BOOKING FORM - Tweed Heads

Child 1 Name:

Child 3 Name:



Child 2 Name:

Child 4 Name:

Risk Assessments  
Available on request

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
13.4.26	<b>Circus Workshop In-Centre Experience</b>	30	1:15 2-4 educators across the day	NA	Main Activities between 10am and 3pm	I authorise my child to attend the Puzzle Dust Circus workshop in-centre experience on 13.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH.	
14.4.26	<b>OOSH Talent Show</b>	30	1:15 2-4 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 14.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH. I understand children will be involved in a variety of activities at the service.	
15.4.26	<b>EPIC Skate Excursion</b>	30	1:8 2-5 educators across the day	PCYC 25 seat & 12 seat buses	Children will be away from the Tweed Heads OOSH service between 10:30pm and 1:30pm	I authorise my child to attend the excursion on 08.04.2026 from PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW to Destination – EPIC Skate 20/23 Enterprise Ave, Tweed Heads South NSW 2487 and return under the supervision & responsibility of PCYC Tweed Heads OOSH. Children will be taking part in roller skating, skating games and lunch.	
16.4.26	<b>Make a Toy Day</b>	30	1:15 2-4 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 16.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH. I understand children will be involved in activities at the service.	
17.4.26	<b>Ready, Steady, Cook</b>	30	1:15 2-4 educators across the day		Main Activities between 10am and 3pm	I authorise my child to attend on 17.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH. I understand children will be involved in cooking and baking activities.	

# BOOKING FORM - Tweed Heads

Child 1 Name:

Child 3 Name:



Risk Assessments  
Available on request

Child 2 Name:

Child 4 Name:

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
20.4.26	Early Earth Day	30	1:15 2-5 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 20.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH.	
21.4.26	Chillout Sessions	30	1:15 2-5 educators across the day	N/A	Main Activities between 10am and 3pm	I authorise my child to attend on 21.04.2026 at PCYC Tweed Heads, Cnr Adelaide & Florence Streets, Tweed Heads, NSW, under the responsibility & responsibility of PCYC Tweed Heads OOSH.	

# ENROLMENT TERMS & CONDITIONS

## GENERAL

- I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
- I understand the start and end times of the sessions of care 6:30 am – 6:30 pm.
- I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
- I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
- I understand that on excursion days, children will travel by bus or on foot under staff supervision, and that a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their children to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
- I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
- I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies.
- I will respond to any contact from PCYC OOSH while my child/ren are in care.
- I understand the educator-to-child ratio for excursions will follow regulation guidelines.

- I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
- I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

## FOOD

- I will provide a packed water bottle, morning tea, lunch, and additional snacks each day.
- I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.

## VALUABLES

- I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
- PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

## MEDICAL POLICY

- I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
- I understand that a medication authority form must be completed for any medication required to be administered during care.
- In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

## UNFORESEEN CIRCUMSTANCES

- I understand that changes to the program may occur due to unforeseen circumstances.
- In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

## FEES

- I understand that full fees are charged once the booking form is processed.
- I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.
- Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.
- I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.
- I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.
- If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

## PLEASE TICK & CONFIRM PERMISSIONS

I have read and agree to the Enrolment Terms & Conditions above.

I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC,

I agree to comply with all PCYC policies.

I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

## PARENT/GUARDIAN FULL NAME

MOBILE:

DATE:

SIGNATURE