
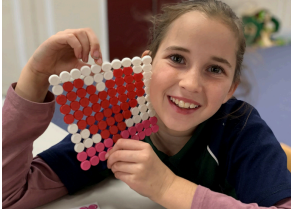










# OUT OF SCHOOL HOURS CARE- LITHGOW VACATION CARE

Our operating Hours 8 am - 6 pm	Monday July 6	Tuesday July 7	Wednesday July 8	Thursday July 9	Friday July 10
Daily Fee (Before CCS)	\$68	\$73	\$68	\$95	\$68
Daily Theme	Mario Kart Day	Winter magic	Scroll Cooking Day	Bike & Scooter Day	Celebrating Culture
On Days of Excursions Please arrive no later than 9am					
Our Daily Program	Let's-a go! it's Mario Kart Day! Race into fun with DIY Mario karts, epic obstacle races, gaming comps, movies, and tasty power-ups like star cookies and Mario power juice!	Get cosy with a sausage sandwich and warm Milo for lunch, then settle in for a magical winter afternoon! Enjoy marshmallows by the fire pit, PJ time, indoor games, and a hot winter surprise! Wear your warmest PJs and believe in the magic of winter	This is how we scroll—chef hats on! Roll up your sleeves and bake up a storm with Vegemite and cheese, pizza, cinnamon, and jam scrolls for a deliciously fun day	Design and decorate your very own helmet, then hit the track for a fun-filled afternoon of bike and scooter riding!	Join us as we honour and learn about the history and culture of NAIDOC Week through hands-on cooking, traditional games, and creative activities.

LITHGOW PCYC OOSH  
7 Hoskins Ave, Lithgow  
0491 053 191

Friendly Reminder - PCYC OOSH is a nut-free service; please do not send any nut products with your child.

Children bring your own packed lunch each day—just like school, but with extra treats! Eat breakfast before you come, and please no food that needs heating!

Our operating Hours 8:00 am - 6:00 pm	Monday July 13	Tuesday July 14	Wednesday July 15	Thursday July 16	Friday July 17
Daily Fee (Before CCS)	\$68	\$68	\$68	\$80	\$68
Daily Theme	Sensory Day	Scavenger Hunt Day	STEM-tas-tic	Ninja Turtle Day	Mystery Detective Day
On Days of Excursions Please arrive no later than 9am					
Our Daily Program	Discover, play, and explore through the senses with a day full of hands-on, messy, and magical sensory experiences.	The HUNT is on—look under, look above, look all around! Follow the clues, explore colours, and see if you can find the hidden prize.	Calling all little engineers! Get ready for an exciting STEM day packed with building, experimenting, problem-solving, and creative engineering challenges.	<b>COWABUNGA!</b> It's Ninja time! Get ready for an action-packed day of ninja fun, tasty creations, and turtle-powered creativity.	Put on your thinking caps and step into a world of clues, puzzles, and clever thinking! can you solve the case?

**What to Bring/Wear:**



- Children must bring food and drinks for morning tea, afternoon tea, and lunch.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots, or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required every day.
- Parents must ensure their child has appropriate clothing and sun protection. No singlets, shoulders showing etc).
- A refillable water bottle is recommended.

**What NOT to Bring:**

- Skateboards, rollerblades, and wheeled footwear are not permitted for safety reasons. Mobile phones, personal devices, smart watches, devices etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service, please do not send any nut products with your child

# LITHGOW VACATION CARE



Our operating Hours 8:00 am - 6:00 pm	Monday July 20	Tuesday July 21	Wednesday July 22	Thursday July 23	Friday July 24
Daily Fee (Before CCS)	\$80				
Daily Theme	OOSH Party & Silent Disco				
On Days of Excursions Please arrive no later than 9am					
Our Daily Program	<p>Move, groove, and dance our way into the new term with the ultimate OOSH party celebration!</p>				

Friendly Reminder - Sun Smart Alert! Don't forget your hat, sleeves, and sunscreen top-ups at Vacation Care — stay cool, stay protected!

# BOOKING FORM - Lithgow

Child 1 Name:

Child 3 Name:



Risk Assessments  
Available on request

Child 2 Name:

Child 4 Name:

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
6.7.26	Mario Cart Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm  Movie 12:30pm	I authorise my child to attend the on 6.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in art and craft activities, games, movie time, and cooking experiences.	
7.7.26	Winter Magic	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm  Fire Pit - approx 11am.	I authorise my child to attend the on 7.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand children will be involved with marshmallows by the fire pit, PJ time, indoor games, and a warm milo and sausage sizzle. There will also be a separate permission slip on the day for the fire pit.	
8.7.26	Scroll Cooking Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm	I authorise my child to attend the on 8.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand my child be involved in a variety of cooking activities, games, and crafts.	
9.7.26	Bike & Scooter Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm	I authorise my child to attend the on 9.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand that my child will be participating in bike and scooter riding activities. I acknowledge that my child must bring appropriate safety gear, wear enclosed shoes, and ensure their bike or scooter is in safe working condition.	
10.7.26	Celebrating Culture	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm	I authorise my child to attend the on 10.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand my child/ren will be involved in NAIDOC experiences, including cooking, cultural games and activities.	

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
13.7.26	Sensory Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00pm	I authorise my child to attend the on 13.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand children will be involved in sensory experiences, games and activities.	
14.7.26	Scavenger Hunt Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm	I authorise my child to attend the on 14.7.26 onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand my child/ren will be involved in a variety of games, craft and activities.	
15.7.26	STEM-tas-tic	30	1:15 2 Educators	N/A	Main Activities between 10.00 am - 3.00 pm.	I authorise my child to attend the on 15.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand my child/ren will be involved in a variety of steam activities, craft and other activities.	
16.7.26	Ninja Turtles Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm Ninja workshop incursion 12:30pm	I authorise my child to attend the on 16.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand my child will use the PCYC Club facilities to be part of the Ninja in-experience.	
17.7.26	Mystery Dectective Day	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00 pm	I authorise my child to attend the on 17.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand children will be involved in a variety of craft, games and activities.	

# BOOKING FORM - Lithgow

Child 1 Name:

Child 3 Name:



Risk Assessments  
Available on request

Child 2 Name:

Child 4 Name:

Date	Activity	Anticipated number of Children attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion/Centre Experience	Pick up & Destination Location	Parent/Guardian Signature
20.7.26	OOSH Party & Silent Disco	30	1:15 2 Educators	N/A	Main Activities 10 am - 3:00pm	I authorise my child to attend the on 20.7.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. I understand children will be involved in dance, games and activities.	

# ENROLMENT TERMS & CONDITIONS

## GENERAL

- I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
- I understand the start and end times of the sessions of care 8:00 am – 6:00 pm.
- I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
- I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
- I understand that on excursion days, children will travel by bus or on foot under staff supervision, and that a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their children to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
- I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
- I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies.
- I will respond to any contact from PCYC OOSH while my child/ren are in care.
- I understand the educator-to-child ratio for excursions will follow regulation guidelines.

- I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
- I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

## FOOD

- I will provide a packed water bottle, morning tea, lunch, and additional snacks each day.
- I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
- Families/guardians are responsible for providing safe, adequate food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program — treat VC like a normal school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

## VALUABLES

- I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
- PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

## MEDICAL POLICY

- I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
- I understand that a medication authority form must be completed for any medication required to be administered during care.
- In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

## UNFORESEEN CIRCUMSTANCES

- I understand that changes to the program may occur due to unforeseen circumstances.
- In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

## FEES

- I understand that full fees are charged once the booking form is processed.
- I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.
- Vacation Crae bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.
- I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.
- I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.
- If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

## PLEASE TICK & CONFIRM PERMISSIONS

I have read and agree to the Enrolment Terms & Conditions above.

I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC,

I agree to comply with all PCYC policies.

I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

## PARENT/GUARDIAN FULL NAME

MOBILE:

DATE:

SIGNATURE