



OUT OF SCHOOL HOURS CARE VACATION CARE PROGRAM



Address: 58 Gypsum Street, Broken Hill
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Operating hours: 08.00am - 18.00pm
pcycoosh.org.au

Week 1	Monday September 28	Tuesday September 29	Wednesday September 30	Thursday October 1	Friday October 2
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Cartooning Workshop \$95 Get creative at our Toonworld Cartooning Workshop! Learn to draw fun characters, create your own comics and bring your ideas to life with giant chalk art	Colour Run & Sports Day \$70 Get ready for a colourful, action-packed day with our Colour Run, sports, relay races and team challenges! Please bring a change of clothes for after the Colour Run.	Silent Disco Party Day \$70 Get ready to dance! Our hall transforms into a Silent Disco filled with music, party games, freeze dance and plenty of chances to show off your best moves!	Under the Sea \$70 Dive into an underwater adventure with sea-creature creations, sensory play, an ocean-themed obstacle course and an exciting underwater treasure hunt.	Master Chef Day \$70 Aprons on for MasterChef Day! Get hands-on in the kitchen making sushi and Rice Krispie treats, along with fun food and restaurant-inspired challenges.

WHAT TO BRING/WEAR:

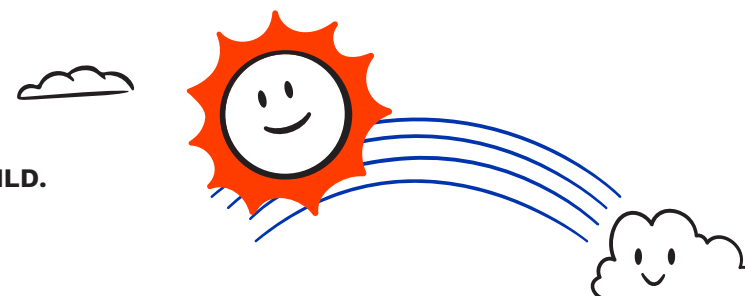
- **CHILDREN MUST BRING FOOD AND DRINKS FOR MORNING TEA, AFTERNOON TEA AND LUNCH.** Please do not bring food that needs heating.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required everyday.
- Parents must ensure their child has appropriate clothing and sun protection (no singlets, shoulders, showing, etc).
- A refillable water bottle is recommended.



Week 2	Monday October 5	Tuesday October 6	Wednesday October 7	Thursday October 8	Friday October 9
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Public Holiday We are closed.	Fantasy Model Making Workshop \$90 Let your imagination run wild with Toonworld's Fantasy Model Making Workshop! Create your own fantasy model and enjoy more magical and imaginative activities throughout the day	Excursion - Silver Centre Cinemas \$100 Lights, camera, action! We're planning a special cinema excursion for a fun-filled movie experience. Excursion confirmation & further information will be provided to families once confirmed.	Messy Play Day \$70 It's time to get messy with slime, liquid chalk, oobleck and giant messy painting! A sensory-filled day where creativity, experimenting and mess go hand in hand.	Wheels Day \$70 Bring your wheels and get ready to ride! Take on our road-safety track, riding challenges and bike and scooter activities. BRING YOUR BIKE OR SCOOTER AND HELMET.

WHAT NOT TO BRING:

- Skateboards, rollerblades and wheeled footwear are not permitted for safety reasons.
- Mobile phones, personal devices, smart watches, devices, etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service. **PLEASE DO NOT SEND ANY NUT PRODUCTS WITH YOUR CHILD.**



Week 3	Monday October 12	Tuesday October 13	Wednesday October 14	Thursday October 15	Friday October 16
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	PCYC Club Day \$85 Jump into an action-packed PCYC Club Day with rotating activities throughout the PCYC Activity Areas. Enjoy team games, physical challenges and plenty of opportunities to get active and try something new.	Back to School	Back to School	Back to School	Back to School

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:

DOB:

Child 2:

DOB:

Child 3:

DOB:

Child 4:

DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 28.9.26	Cartooning Workshop	45	1:15 3 Educators	Walking	Centre Experience 1:30pm-3:00pm	I authorise my child to attend onsite on 28.9.26 at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will walk to PCYC Hall and will be involved in a Cartooning Workshop and other games and activities.	
Tuesday 29.9.26	Colour Run & Sports	45	1:8 6 Educators 1:15 3 Educators at service	Walking	Keast Park 11am - 1pm	I authorise my child to attend on 29.9.26 onsite at at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW, under the supervision & responsibility of PCYC OOSH Broken Hill I understand children will be walking to Keast Park,65-67 Gypsum St, Broken Hill NSW to participate in sports, games and team challenges.	
Wednesday 30.9.26	Silent Disco Party	45	1:15 3 Educators	Walking	In Experience 11am - 1pm	I authorise my child to attend on 30.9.26 onsite at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, and walk to PCYC Hall, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will participate in a Silent Disco, games and other activities.	
Thursday 1.10.26	Under The Sea	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 1.10.26 onsite at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will participate in creative craft activities, games and other activities.	
Friday 2.10.26	Master Chef Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 2.10.26 onsite at at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will participate in cooking experiences, craft and other activities.	

IMPORTANT AUTHORISATIONS *

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28 September - October 12

Child 1:

DOB:

Child 2:

DOB:

Child 3:

DOB:

Child 4:

DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 5.10.26	PUBLIC HOLIDAY - We are closed.						
Tuesday 6.10.26	Fantasy Model Making Workshop	45	1:15 3 Educators	N/A	In Experience 1.30pm - 3pm	I authorise my child to attend on 6.10.26 onsite at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will walk to PCYC Club Hall and participate in Fantasy Model Making Workshop and other games and activities.	
Wednesday 7.10.26	Excursion - Movies	45	1:8 6 Educators 1:15 3 Educators at service	N/A	TBC	I authorise my child to attend the excursion on 7.10.26 to Silver City Cinema, 49 Oxide St, Broken Hill NSW 2880 from PCYC Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will be watching a movie, & will receive popcorn and a drink.	
Thursday 8.10.26	Messy Play Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 4pm	I authorise my child to attend on 8.10.26 at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will participate in messy play activities, games & outdoor activities.	
Friday 9.10.26	Wheels Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 4pm	I authorise my child to attend on 9.10.26 onsite at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill I understand children will participate in in a Bike and Scooter Day and that children need to bring their own helmets and enclosed shoes.	

*Risk Assessments Available on Request

Child 1:	DOB:
Child 2:	DOB:
Child 3:	DOB:
Child 4:	DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 12.10.26	PCYC Club Day	45	1:15 3 Educators	Walking	Main Activities: 10am- 4pm	I authorise my child to attend on 12.10.26 onsite at PCYC OOSH Broken Hill, 58 Gypsum Street, Broken Hill NSW 2880, under the supervision & responsibility of PCYC OOSH Broken Hill. I understand children will walk to PCYC Club Hall and participate in action-packed day of rotating PCYC activities, team games and challenges.	
Tuesday 13.10.26	BACK TO SCHOOL						

ENROLMENT TERMS & CONDITIONS

GENERAL

1. I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
2. I understand the start and end times of the sessions of care are 9:00am - 18:00pm
3. I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
4. I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
5. I understand that on excursion days, children will travel by bus or on foot under staff supervision, and a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their child/ren to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
6. I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
7. I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies
8. I will respond to any contact from PCYC OOSH while my child/ren are in care.
9. I understand the educator-to-child ratio for excursions will follow regulation guidelines.
10. I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
11. I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

FOOD

12. I will provide a packed water bottle, morning tea, lunch, afternoon tea, and additional snacks each day.
13. I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
14. Guardians are responsible for providing safe, adequate, food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program - treat VC like a normal, school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

VALUABLES

15. I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
16. PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

MEDICAL POLICY

17. I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
18. I understand that a medication authority form must be completed for any medication required to be administered during care.
19. In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

UNFORESEEN CIRCUMSTANCES

20. I understand that changes to the program may occur due to unforeseen circumstances.
21. In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

FEES

22. I understand that full fees are charged once the booking form is processed.
23. I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.

23. Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.

24. I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.

25. I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.

26. If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

PLEASE TICK AND CONFIRM PERMISSIONS

- ☐ I have read and agree to the Enrolment Terms & Conditions above.
- ☐ I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC.
- ☐ I agree to comply with all PCYC policies
- ☐ I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

Parent/Guardian's Full Name:

Mobile:

Date:

Signature: