



OUT OF SCHOOL HOURS CARE VACATION CARE PROGRAM

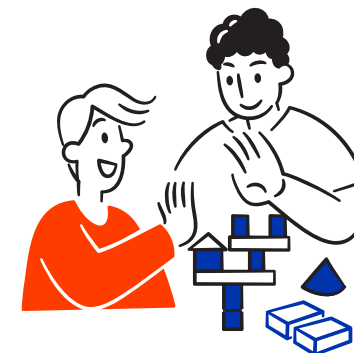


Address: 2 Darling Street Tamworth
Email: tamworthoosh@pcycnsw.org.au | Phone: 0490 438 607
Operating hours: 07.00am - 18.00pm
pcycoosh.org.au

Week 1	Monday September 28	Tuesday September 29	Wednesday September 30	Thursday October 1	Friday October 2
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Oosh-Chella Festival Of Friendship \$85 Celebrate friendship and self-expression with a fun-filled day of creativity, music, dancing, colourful fun and plenty of holiday memories!	Forum 6 Cinema Forgotten Island \$95 Get a group of your PCYC friends together and join us for a fun day at Forum 6 Cinemas to watch Forgotten Island (PG)! Enjoy the big screen adventure with popcorn and a drink.	Space Explorers Adventure \$85 Blast off for an out-of-this-world adventure filled with creativity, imagination and cosmic fun as young astronauts explore the wonders of space!	Tumble Time - Handstands & Cartwheels \$85 Get ready to flip, twist and turn with a fun-filled day of gymnastics, movement, challenges and confidence-building activities!	The Amazing Race: Around the World \$75 Pack your bags for a global adventure as children travel the world, exploring different cultures, challenges and traditions while collecting passport stamps along the way!

WHAT TO BRING/WEAR:

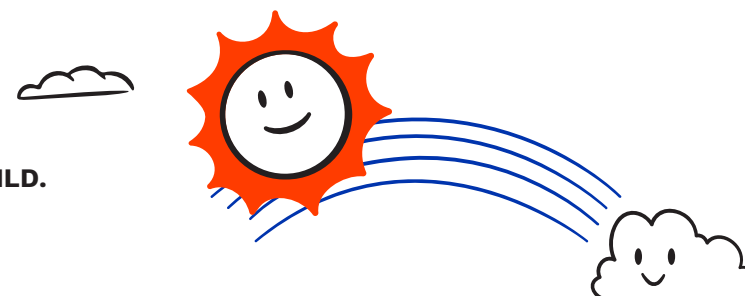
- **CHILDREN MUST BRING FOOD AND DRINKS FOR MORNING TEA, AFTERNOON TEA AND LUNCH.** Please do not bring food that needs heating.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required everyday.
- Parents must ensure their child has appropriate clothing and sun protection (no singlets, shoulders, showing, etc).
- A refillable water bottle is recommended.



Week 2	Monday October 5	Tuesday October 6	Wednesday October 7	Thursday October 8	Friday October 9
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Public Holiday We are closed.	Park Play at Viaduct Park \$75 Get ready for an action-packed day of outdoor fun with exciting games, challenges, teamwork and plenty of opportunities to run, play, laugh and build friendships!	Rainbow Creations \$85 Get creative with a colourful tie-dye day as children experiment with colours, express their individuality and transform a white item into a unique masterpiece to take home.	Strike & Play Adventure at Ten Pins \$95 Back by popular demand! Join us for a fun-filled excursion to Tamworth Ten Pins with bowling, arcade games, friendly competition and plenty of laughs with friends.	ZEN ZONE \$95 Relax, recharge and reconnect with a fun-filled wellbeing day focused on mindfulness, creativity, confidence and taking time to look after yourself.

WHAT NOT TO BRING:

- Skateboards, rollerblades and wheeled footwear are not permitted for safety reasons.
- Mobile phones, personal devices, smart watches, devices, etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service. **PLEASE DO NOT SEND ANY NUT PRODUCTS WITH YOUR CHILD.**



Week 3	Monday October 12	Tuesday October 13	Wednesday October 14	Thursday October 15	Friday October 16
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Mighty Mural Masters. \$85 Unleash your creativity and work together to create a giant mural filled with colour, imagination and self-expression a masterpiece to be proud of!	Back to School	Back to School	Back to School	Back to School

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1: DOB:

Child 2: DOB:

Child 3: DOB:

Child 4: DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 28.9.26	OOSH-Chella Festival of Friendship	45	1:15 3 Educators	N/A	Leave Service: 09:30 Return: 11:45am	I authorise my child to attend the scheduled activities on 28/09/26 held onsite PCYC Tamworth - 2 Darling Street Tamworth, NSW 2340 under the supervision and responsibility of PCYC Tamworth OOSH.	
Tuesday 29.9.26	Movie Madness @ Forum 6	45	1:15 At service 3 Educators 1:8 Excursion 6 Educators	Walking (on foot) via Peel Street.	Children will be away from the service between 9:15am-1:00pm.	I authorise my child to attend the excursion on 29/09/26 to Forum 6 Cinemas 374 Peel Street Tamworth, NSW 2340 from PCYC OOSH Tamworth, 2 Darling Street, Tamworth, under the supervision and responsibility of PCYC Tamworth OOSH. Children will be watching Forgotten Island (rated PG)..	
Wednesday 30.9.26	Space Explorers Adventure	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend scheduled activities on 30/09/26 held onsite PCYC Tamworth - 2 Darling Street Tamworth, NSW 2340 under the supervision and responsibility of PCYC Tamworth OOSH	
Thursday 1.10.26	Tumble Time - Workshop	45	1:15 At service 3 Educators 1:8 Excursion 6 Educators	Children will walk to and from the gymnasium via the reception hallway within the premises	x3 45 minutes sessions scheduled throughout the day between 10:15am - 1:30pm	I authorise my child to attend the scheduled onsite activity on 01/10/26 at PCYC Tamworth, 2 Darling Street, Tamworth NSW 2340. I understand the activity will be held within the service premises (PCYC Gymnasium), and my child will remain under the supervision and care of PCYC Tamworth OOSH.	
Friday 2.10.26	The Amazing Race	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend the scheduled activities on 02/10/26 held onsite PCYC Tamworth - 2 Darling Street Tamworth, NSW 2340 under the supervision and responsibility of PCYC Tamworth OOSH.	

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:

DOB:

Child 2:

DOB:

Child 3:

DOB:

Child 4:

DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 5.10.26	PUBLIC HOLIDAY - We are closed.						
Tuesday 6.10.26	Play Spectacular at Viaduct Park	45	1:15 At service 3 Educators 1:8 Excursion 6 Educators	Walking (on foot) via Peel Street	Children will be away from the service between 10:30am - 2:00pm	I authorise my child to attend the excursion on 06/10/26 at Viaduct Park Tamworth, Peel Street, Tamworth NSW 2340 and return to PCYC Tamworth OOSH, Darling Street Tamworth under the supervision and care of PCYC Tamworth OOSH. I understand children will play at the park, on equipment and involved in games and other activities.	
Wednesday 7.10.26	Rainbow Creations	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend the scheduled activities on 07/10/26 held onsite PCYC Tamworth - 2 Darling Street Tamworth, NSW 2340 under the supervision and responsibility of PCYC Tamworth OOSH.	
Thursday 8.10.26	Tamworth Ten Pins & More	45	1:15 At service 3 Educators 1:8 Excursion 6 Educators	Children will walk to and from the park.	Children will be away from the service between 10:30am - 2:00pm	I authorise my child to attend the excursion on 08/10/26 Tamworth Ten Pins & More 374 Peel Street Tamworth, NSW 2340 under the supervision and responsibility of PCYC Tamworth OOSH. During this excursion, children will participate in a 45 minute bowling session as well as 30 minutes of free play on the arcade games. Both sessions will be actively supervised by PCYC OOSH Tamworth.	
Friday 9.10.26	Zen Zone	45	1:15 At service 3 Educators 1:8 Excursion 6 Educators	N/A	Yoga session with Jo from Tamworth Yoga Studio (PCYC Dance Studio): Session 1: 10:00am-10:45am Session 2: 11:00am-11:45	I authorise my child to attend the scheduled onsite activity on 09/10/26 at PCYC Tamworth, 2 Darling Street, Tamworth NSW 2340. I understand the activity will be held within the service premises (PCYC Dance Studio, Level 2), and my child will remain under the supervision and care of PCYC Tamworth OOSH.	

*Risk Assessments Available on Request

Child 1: **DOB:**

Child 2: **DOB:**

Child 3: **DOB:**

Child 4: **DOB:**

BACK TO SCHOOL

ENROLMENT TERMS & CONDITIONS

GENERAL

1. I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
2. I understand the start and end times of the sessions of care are 7:00am - 18:00pm
3. I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
4. I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
5. I understand that on excursion days, children will travel by bus or on foot under staff supervision, and a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their child/ren to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
6. I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
7. I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies
8. I will respond to any contact from PCYC OOSH while my child/ren are in care.
9. I understand the educator-to-child ratio for excursions will follow regulation guidelines.
10. I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
11. I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

12. FOOD

- I will provide a packed water bottle, morning tea, lunch, afternoon tea, and additional snacks each day.
13. I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
 14. Guardians are responsible for providing safe, adequate, food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program - treat VC like a normal, school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

VALUABLES

15. I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
16. PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

MEDICAL POLICY

17. I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
18. I understand that a medication authority form must be completed for any medication required to be administered during care.
19. In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

UNFORESEEN CIRCUMSTANCES

20. I understand that changes to the program may occur due to unforeseen circumstances.
21. In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

FEES

22. I understand that full fees are charged once the booking form is processed.
23. I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.

23. Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.

24. I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.

25. I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.

26. If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

PLEASE TICK AND CONFIRM PERMISSIONS

- ☐ I have read and agree to the Enrolment Terms & Conditions above.
- ☐ I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC.
- ☐ I agree to comply with all PCYC policies
- ☐ I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

Parent/Guardian's Full Name:

Mobile:

Date:

Signature: