



OUT OF SCHOOL HOURS CARE VACATION CARE PROGRAM

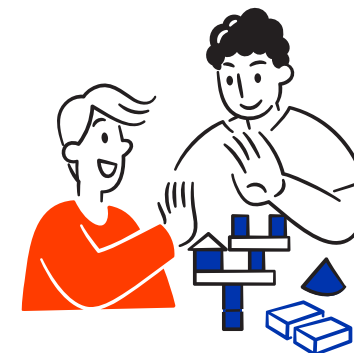


Address: 11 Fitzhardinge St, Wagga
Email: waggaoosh@pcycnsw.org.au | Phone: 0400 090 155
Operating hours: 08.00am - 18.00pm
pcycoosh.org.au

Week 1	Monday September 28	Tuesday September 29	Wednesday September 30	Thursday October 1	Friday October 2
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Tie Dye & Crazy Hair Day! \$70 Get ready for a burst of colour and creativity with Tie Dye Fun and Crazy Hair Day! Bring a plain white item and show off your wildest style.	Forum 6 Cinema Forgotten Island Movie \$91 Get ready for a cinematic adventure at Forum 6 Cinema, where children will enjoy Forgotten Island, popcorn, laughs and a fun movie experience with friends.	Club Excursion Nerf Wars \$82 Get ready for an action-packed Nerf Wars day filled with friendly competition, teamwork, exciting challenges and high-energy fun!	Well-Being & Pamper Day. \$70 Today is all about relaxation, self-care, and feeling good inside and out! We'll transform our space into a mini pamper paradise, with stations for the children to enjoy calming creative activities.	Science/STEM \$70 Become a young scientist for the day as children explore, experiment and discover through hands-on STEM challenges, curiosity, creativity and play.

WHAT TO BRING/WEAR:

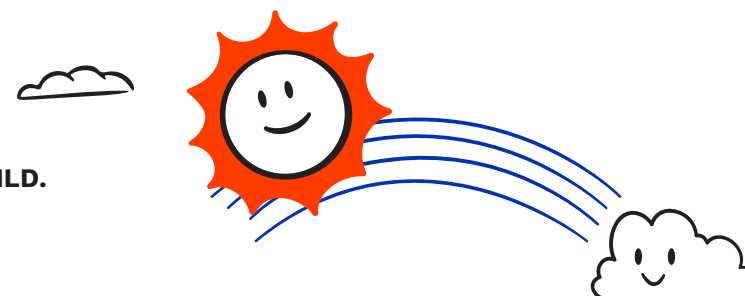
- **CHILDREN MUST BRING FOOD AND DRINKS FOR MORNING TEA, AFTERNOON TEA AND LUNCH.** Please do not bring food that needs heating.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required everyday.
- Parents must ensure their child has appropriate clothing and sun protection (no singlets, shoulders, showing, etc).
- A refillable water bottle is recommended.



Week 2	Monday October 5	Tuesday October 6	Wednesday October 7	Thursday October 8	Friday October 9
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Public Holiday We are closed.	Taco Tuesday! \$70 Get ready for a flavour-filled day as children create their own delicious tacos with fresh and tasty fillings!	Rustic Summer Sisters Dried Floral \$90 Get creative with a beautiful dried floral workshop, where children explore colours, textures and shapes to create their own unique floral piece to take home.	Club Excursion Multi sports \$82 Get active with an exciting Multi-Sports session filled with games, team challenges, teamwork and plenty of holiday fun!	Livvi's Place Playground. Park & Picnic Day \$70 Enjoy a relaxed morning at Livvi's Place Park, Bolton Park with outdoor play, group games, sunshine and a picnic lunch with friends.

WHAT NOT TO BRING:

- Skateboards, rollerblades and wheeled footwear are not permitted for safety reasons.
- Mobile phones, personal devices, smart watches, devices, etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service. **PLEASE DO NOT SEND ANY NUT PRODUCTS WITH YOUR CHILD.**



Week 3	Monday October 12	Tuesday October 13	Wednesday October 14	Thursday October 15	Friday October 16
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Superhero Day \$70 Come dressed as your favourite superhero for a day of themed games, challenges and heroic fun, finishing with a relaxing Marvel movie with friends.	Back to School	Back to School	Back to School	Back to School

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:	DOB:
Child 2:	DOB:
Child 3:	DOB:
Child 4:	DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 28.9.26	Tie Dye and Crazy Hair	30	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 28.09.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in activities at the service.	
Tuesday 29.9.26	Forum 6 Cinema Forgotten Island Movie	30	1:8 Excursion 4 Educators 1:15 2 Educators Service	Whitmore Buses	Leaving PCYC at 10:05am, Arrive at Forum 6 at 10:15am. Leave Forum 6 at 12.30 and returning at PCYC 12:30pm	I authorise my child to attend the excursion on 29.09.2026 from PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW to Forum 6 cinema Wagga 77 Trail Street, Wagga Wagga, NSW and return under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will be watching a movie and having popcorn and drink.	
Wednesday 30.9.26	Club Excursion Nerf Wars	30	1:15 2 Educators	Walking	Excursion 1pm- 3pm	I authorise my child to attend on 30.9.26 onsite at PCYC Wagga Wagga, 11 Fitzhardinge Steert, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will be using the PCYC Club facilities and Nerr Gun Experience, along with other games and activities.	
Thursday 1.10.26	Well-being and Pamper	30	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 01.10.2026 at PCYC Wagga Wagga , NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in activities at the service.	
Friday 2.10.26	Science/STEM	30	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 02.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in activities at the service.	

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:	DOB:
Child 2:	DOB:
Child 3:	DOB:
Child 4:	DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 5.10.26	PUBLIC HOLIDAY - We are closed.						
Tuesday 6.10.26	Taco Tuesday!	30	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 06.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in activities at the service.	
Wednesday 7.10.26	Rustic Summer Sisters Dried floral	30	1:15 2 Educators	N/A	Inexperience 10:00am - 11:30am.	I authorise my child to attend on 07.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in experience of Rustic Summer Sister Workshop along with other activities at the service.	
Thursday 8.10.26	Club Excursion Multi sports	30	1:15 2 Educators	Walking	Excursion 1pm- 3pm	I authorise my child to attend on 08.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will walk to the PCYC Club facilities to participate in Multisports and games.	
Friday 9.10.26	Park and Picnic Day	30	1:15 2 Educators	Walking	Leaving PCYC at 10:30am, Arrive at park at 10.35am. Leave Park at 12.55pm & returning at PCYC 1:00pm	I authorise my child to attend the excursion on 09.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, and walk to and from Livvi's Place Playground, Bolton park, Edward street Wagga Wagga, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in having a park lunch, group games and other experiences.	

*Risk Assessments Available on Request

Child 1: **DOB:**

Child 2: **DOB:**

Child 3: **DOB:**

Child 4: **DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 12.10.26	Super Hero Day	30	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 12.10.2026 at PCYC Wagga Wagga, 11 Fitzhardinge Street, NSW, under the supervision & responsibility of PCYC Wagga Wagga OOSH. I understand children will participate in Super Hero activities at the service.	
Tuesday 13.10.26	BACK TO SCHOOL						

ENROLMENT TERMS & CONDITIONS

GENERAL

1. I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
2. I understand the start and end times of the sessions of care are 8:00am - 18:00pm.
3. I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
4. I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
5. I understand that on excursion days, children will travel by bus or on foot under staff supervision, and a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their child/ren to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
6. I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
7. I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies.
8. I will respond to any contact from PCYC OOSH while my child/ren are in care.
9. I understand the educator-to-child ratio for excursions will follow regulation guidelines.
10. I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
11. I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

12. FOOD

- I will provide a packed water bottle, morning tea, lunch, afternoon tea and additional snacks each day.
13. I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
 14. Guardians are responsible for providing safe, adequate, food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program - treat VC like a normal, school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

VALUABLES

15. I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
16. PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

MEDICAL POLICY

17. I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
18. I understand that a medication authority form must be completed for any medication required to be administered during care.
19. In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

UNFORESEEN CIRCUMSTANCES

20. I understand that changes to the program may occur due to unforeseen circumstances.
21. In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

FEES

22. I understand that full fees are charged once the booking form is processed.
23. I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.

23. Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.

24. I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.

25. I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.

26. If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

PLEASE TICK AND CONFIRM PERMISSIONS

- ☐ I have read and agree to the Enrolment Terms & Conditions above.
- ☐ I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC.
- ☐ I agree to comply with all PCYC policies
- ☐ I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

Parent/Guardian's Full Name:

Mobile:

Date:

Signature: