



OUT OF SCHOOL HOURS CARE VACATION CARE PROGRAM

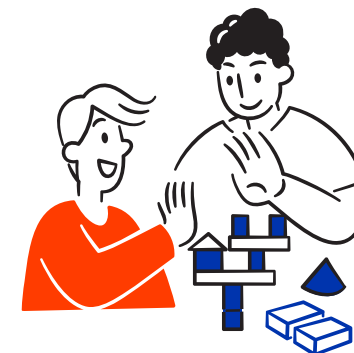


Address: 45/46 Lachlan street, Young.
Email: youngooosh@pcycnsw.org.au | Phone: 0491 053 192
Operating hours: 08.00am - 18.00pm
pcycoosh.org.au

Week 1	Monday September 28	Tuesday September 29	Wednesday September 30	Thursday October 1	Friday October 2
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Soccer & Footy Day \$70 Get active with a fun-filled day of sports and games, with a focus on soccer, football, teamwork and plenty of energetic play!	Colour Run \$70 Wear white and get ready to get colourful as we dance, play games and have a whole lot of messy fun!	Park Excursion \$70 Spread a little positivity! Children will paint colourful rocks with uplifting messages and pictures, then take them to the park to hide for others to discover.	In center Dried Flower Workshop \$95 Rustic Summer sisters join us for a centre-based workshop, creating wonderful, dried flower arrangements.	Where's Wally in Real Life \$70 Children come dressed as a character from Where's Wally and partake in a building wide where's Wally hunt!

WHAT TO BRING/WEAR:

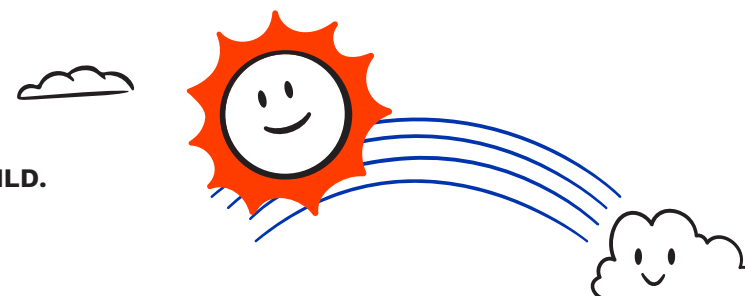
- **CHILDREN MUST BRING FOOD AND DRINKS FOR MORNING TEA, AFTERNOON TEA AND LUNCH.** Please do not bring food that needs heating.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required everyday.
- Parents must ensure their child has appropriate clothing and sun protection (no singlets, shoulders, showing, etc).
- A refillable water bottle is recommended.



Week 2	Monday October 5	Tuesday October 6	Wednesday October 7	Thursday October 8	Friday October 9
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Public Holiday We are closed.	Baking Cooking Day \$70 Children will learn how to make and bake different kinds of food! As requested, Sushi	Craft Day \$70 Unleash your creativity with a fun-filled day of craft, where children can create their own unique masterpieces using a variety of materials!	Excursion Southern Cross Cinemas \$90 Children and educators will make their way to young Southern Cross Cinema to see a new release movie	Disco Dress up Day \$85 Wear your most disco clothes! M&M's will supply some real party lights to have the party of the year! Wear something that glows!!

WHAT NOT TO BRING:

- Skateboards, rollerblades and wheeled footwear are not permitted for safety reasons.
- Mobile phones, personal devices, smart watches, devices, etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service. **PLEASE DO NOT SEND ANY NUT PRODUCTS WITH YOUR CHILD.**



Week 3	Monday October 12	Tuesday October 13	Wednesday October 14	Thursday October 15	Friday October 16
On days of excursion please arrive NO LATER THAN 9AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	Sensory & PJs Play \$70 We will make our own squishies, sensory dough and calming bottles. We will have some meditation, board games and chill time. Feel free to wear your cosiest PJS. Our afternoon will include popcorn & ABC Kids.	Back to School	Back to School	Back to School	Back to School

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:	DOB:
Child 2:	DOB:
Child 3:	DOB:
Child 4:	DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 28.9.26	Soccer Footy Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 28.09.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in activities at the service.	
Tuesday 29.9.26	Colour Run	45	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 29.09.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in a colour run, games and other activities at the service.	
Wednesday 30.9.26	Excursion - Tressillian Park	45	1:8 6 Educators 1:15 3 Educators at service	Walking	Leaving PCYC at 9.50am, arriving 10am Leaving Excursion 12pm, returning 12.10pm onsite.	I authorise my child to attend the excursion on 30.9.2026 from PCYC Young, 46 Lachlan Street Young NSW 2594 to Destination – Tressillian park on Marina Street Young NSW 2594 under the supervision & responsibility of PCYC Young OOSH. Children will hide rocks created by them and play on the equipment provided.	
Thursday 1.10.26	Dried Flower Workshop	45	1:15 2 Educators	N/A	In Centre Experience 1-2.30pm	I authorise my child to attend on 1.10.2026 at PCYC young 46 Lachlan street Young NSW 2594 for the In center experience provided by Rustic Summer Sisters, on 01.10.2026 under the supervision & responsibility of PCYC Young OOSH. Children will participate in an external provider led flower workshop and other games and activities.	
Friday 2.10.26	Where's Wally in real life	45	1:15 2 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 2.10.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in activities at the service.	

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

28 September - October 12

Child 1:	DOB:
Child 2:	DOB:
Child 3:	DOB:
Child 4:	DOB:

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 5.10.26	PUBLIC HOLIDAY - We are closed.						
Tuesday 6.10.26	Baking Cooking Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 6.10.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in baking and cooking activities at the service and will eat what they created.	
Wednesday 7.10.26	Craft Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 7.10.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in activities at the service.	
Thursday 8.10.26	Movie Excursion	45	1:8 6 Educators 1:15 3 Educators at service	Walking	Leaving PCYC: 10am Arriving at Excursion 10:15am Leaving Excursion 12:45pm Arriving to PCYC: 1:00pm	I authorise my child to attend the excursion on 8.10.2026 from PCYC Young, 46 Lachlan street Young NSW 2594 to Destination Young Sothern Cross cinema, 96 main street Young NSW 2594 under the supervision & responsibility of PCYC Young OOSH. Children will watch a movie with popcorn and a juice.	
Friday 9.10.26	Disco Dress up Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 9.10.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in activities at the service.	

*Risk Assessments Available on Request

Child 1: **DOB:**

Child 2: **DOB:**

Child 3: **DOB:**

Child 4: **DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 12.10.26	Sensory & PJs Day	45	1:15 3 Educators	N/A	Main Activities: 10am- 3pm	I authorise my child to attend on 12.10.2026 at PCYC Young, 46 Lachlan Street Young NSW 2594, under the supervision & responsibility of PCYC Young OOSH. I understand children will participate in activities at the service.	
Tuesday 13.10.26	BACK TO SCHOOL						

ENROLMENT TERMS & CONDITIONS

GENERAL

1. I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
2. I understand the start and end times of the sessions of care are 8:00am - 18:00pm.
3. I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
4. I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
5. I understand that on excursion days, children will travel by bus or on foot under staff supervision, and a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their child/ren to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
6. I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
7. I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies.
8. I will respond to any contact from PCYC OOSH while my child/ren are in care.
9. I understand the educator-to-child ratio for excursions will follow regulation guidelines.
10. I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
11. I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.

FOOD

12. **FOOD**
I will provide a packed water bottle, morning tea, lunch, afternoon tea and additional snacks each day.
13. I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
14. Guardians are responsible for providing safe, adequate, food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program - treat VC like a normal, school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

VALUABLES

15. I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
16. PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

MEDICAL POLICY

17. I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
18. I understand that a medication authority form must be completed for any medication required to be administered during care.
19. In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

UNFORESEEN CIRCUMSTANCES

20. I understand that changes to the program may occur due to unforeseen circumstances.
21. In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

FEES

22. I understand that full fees are charged once the booking form is processed.
23. I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.

23. Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.

24. I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.

25. I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.

26. If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

PLEASE TICK AND CONFIRM PERMISSIONS

- ☐ I have read and agree to the Enrolment Terms & Conditions above.
- ☐ I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC.
- ☐ I agree to comply with all PCYC policies
- ☐ I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.

Parent/Guardian's Full Name:

Mobile:

Date:

Signature: