PCYC

OUT OF SCHOOL HOURS CARE
VACATION CARE PROGRAM

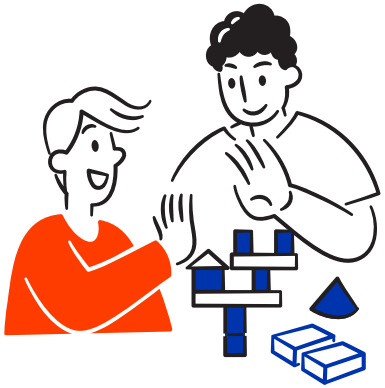


Address: 7 Hoskins Ave, Lithgow
Email: lithgowoosh@pcycnsw.org.au | Phone: 0491 053 191
Operating hours: 08.00am - 18.00pm
pcycoosh.org.au

Week 1	Monday December 14	Tuesday December 15	Wednesday December 16	Thursday December 17	Friday December 18
On days of excursion please arrive NO LATER THAN 830AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	**Last week of School** We are closed today	**Last week of School** We are closed today	**Last week of School** We are closed today	**Last Day of School** We are closed today	**Christmas Cheer** **$68** Join us for a fun and festive end-of-year celebration! Enjoy a relaxed day filled with Christmas cheer, creativity, music and games as we celebrate a fantastic year together.

WHAT TO BRING/WEAR:

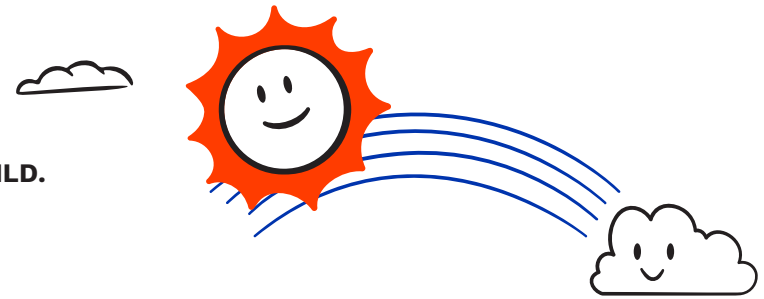
- **CHILDREN MUST BRING FOOD AND DRINKS FOR MORNING TEA, AFTERNOON TEA AND LUNCH.** Please do not bring food that needs heating.
- Treats should be limited to special occasions only.
- Please ensure children wear protective footwear such as sneakers, boots or sports shoes (no thongs, crocs, open toed shoes).
- A sun hat and sunscreen are required everyday.
- Parents must ensure their child has appropriate clothing and sun protection (no singlets, shoulders, showing, etc).
- A refillable water bottle is recommended.



Week 2	Monday January 11	Tuesday January 12	Wednesday January 13	Thursday January 14	Friday January 15
On days of excursion please arrive NO LATER THAN 830AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	**Rainbow Rave** **$68** Dance, Sparkle and Splash into the world of colour!	**Inservice - Tye Dye Bucket Hats** **$88** Create your own colourful, one-of-a-kind bucket hat using fun Spray Pop tie-dye techniques! A creative and exciting activity where every design is unique.	**Big Screen Bonanza - Toy Story 5 $68** Join Woody, Buzz and the gang for an action-packed Toy Story Day full of friendship, fun and adventure!	**Inservice - Water Adventure** **$88** Get ready for a day of non-stop water fun with Karzon Sportz's Water Incursion! Cool off, stay active and take on exciting challenges with friends.	**Dino Mania** **$68** Get ready for a roaring good time as we step back in time to the age of the dinosaurs! Enjoy a day packed with prehistoric adventures, hands-on activities and exciting challenges.

WHAT NOT TO BRING:

- Skateboards, rollerblades and wheeled footwear are not permitted for safety reasons.
- Mobile phones, personal devices, smart watches, devices, etc.
- Children should not bring money or valuables to the service.
- PCYC OOSH is a nut free service. **PLEASE DO NOT SEND ANY NUT PRODUCTS WITH YOUR CHILD.**



Week 3	Monday January 18	Tuesday January 19	Wednesday January 20	Thursday January 21	Friday January 22
On days of excursion please arrive NO LATER THAN 830AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	**Glow Dark Silent Disco Party** **$88** Glow, groove and dance the day away! Put on your headphones, pick your favourite tunes and light up the dance floor at our exciting Silent Disco Party.	**Operation Spiderman** **$68** Calling all superheroes for a web-slinging adventure filled with action, creativity and super-powered fun! Put your skills to the test as you take on exciting Spider-Man themed challenges throughout the day.	**Inservice - Toonworld** **$88** Let your imagination run wild as you step into the magical world of fantasy model making! Children will bring creative ideas to life through hands-on arts, crafts and 3D model-building activities.	**Willy Wonka Day** **$68** Step into a world of pure imagination and sweet surprises as we celebrate all things Wonka! Enjoy a day filled with chocolatey treats, creative challenges and magical adventures inspired by the wonderful world of Willy Wonka.	**Fear Factor Friday** **$68** Fear Factor Friday Are you brave enough to take on the challenge? Get ready for spooky surpirses! Trying silly foods, eating fake mud stain glass window and mystery boxes.



Week 4	Monday January 25	Tuesday January 26	Wednesday January 27	Thursday January 28	Friday January 29
On days of excursion please arrive NO LATER THAN 830AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	**Inservice - Aussie Adventure** **$88** Celebrate all things Aussie with a fun-filled day of classic Australian games, activities and mateship! Join us for an exciting adventure packed with outdoor fun, teamwork and true blue Aussie spirit.	**Public Holiday** We are closed.	**Inservice - Mini Beasts** **$88** Explore the fascinating world of bugs, insects & creepy crawlies as you discover amazing minibeasts up close! This hands-on incursion will spark curiosity and help children learn about the tiny creatures.	**We are heading to Japan** **$68** Join us for an exciting day exploring Japanese culture through hands-on activities, delicious food and traditional games!	**Sensory Explosion** **$68** Get ready for a day of messy, hands-on fun as we explore exciting textures, colours and sensory experiences that spark curiosity and creativity!



Week 5	Monday February 1	Tuesday February 2	Wednesday February 3	Thursday February 4	Friday February 5
On days of excursion please arrive NO LATER THAN 830AM.					
Kindly check your school schedule before booking. Please note that there may be changes to the program depending on various conditions.	**Paint & Shake** **$68** A perfect blend of art, creativity and delicious treats! Spend the day expressing your artistic side while enjoying a refreshing milkshake with friends.	**Inservice - Laser Tag & Nerf Guns** **$88** Get ready for an action-packed day of Laser Tag and Nerf Gun battles! Team up, take aim and put your skills to the test with exciting challenges, friendly competition and plenty of fun along the way!	**BACK TO SCHOOL**	**BACK TO SCHOOL**	**BACK TO SCHOOL**

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

Dec 18 2026 - Feb 2 2027

Child 1:	**DOB:**
Child 2:	**DOB:**
Child 3:	**DOB:**
Child 4:	**DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 18.12.26	Christmas Cheer	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 18.12.26 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in cooking, craft activities, christmas fun and games.	
	PCYC NSW OOSH SHUT DOWN PERIOD - WE RETURN JANUARY 11 2027						

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

Dec 18 2026 - Feb 2 2027

Child 1:	**DOB:**
Child 2:	**DOB:**
Child 3:	**DOB:**
Child 4:	**DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 11.01.27	Rainbow Rave	45	1:15 3 Educators	N/A	These activities will be all day	I authorise my child to attend the on 11.01.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in cooking, colour run and other craft and games.	
Tuesday 12.01.27	Inservice Tie Dye	45	1:15 3 Educators	N/A	These activities will be all day	I authorise my child to attend the on 12.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in a Tie dye, games and other activities.	
Wednesday 13.01.27	Big Screen Bonzana - Toy Story 5	45	1:15 3 Educators	N/A	These activities will be all day	I authorise my child to attend the on 13.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in a big screen movie of Toy Story 5 and other team building activities.	
Thursday 14.01.27	Inservice - Water Spectacular	45	1:15 3 Educators	N/A	These activities will be all day	I authorise my child to attend the on 14.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in water activities with Karzon Sportz. Please bring change of clothes and towels.	
Friday 15.1.27	Dino Mania	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 15.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part scavenger hunts, food preparation, games and crafts.	

IMPORTANT AUTHORISATIONS *

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Dec 18 2026 - Feb 2 2027

Child 1:	**DOB:**
Child 2:	**DOB:**
Child 3:	**DOB:**
Child 4:	**DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio/ Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 18.01.27	Silent Disco	45	1:15 3 Educators	N/A	These activities will be all day	I authorise my child to attend the on 18.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in a glow in the dark disco, games and other activities.	
Tuesday 19.01.27	Operation Spiderman	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 19.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in challenges, solve puzzles, games and other art/craft.	
Wednesday 20.01.27	Inservice - Toonworld	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 20.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in Toonworld Inservice, along with other games and craft activities.	
Thursday 21.01.27	Willy Wonka Day	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 21.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in craft, games & activities.	
Friday 22.01.27	Fear Factor Friday	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 22.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will be involved in a variety of challenges and games throughout the day.	

IMPORTANT AUTHORISATIONS *

*Risk Assessments Available on Request

Child 1:	**DOB:**
Child 2:	**DOB:**
Child 3:	**DOB:**
Child 4:	**DOB:**

Dec 18 2026 - Feb 2 2027

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 25.01.27	Aussie Adventure– club incursion	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 125.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in cooking, craft activities and games.	
Tuesday 26.01.27	**PUBLIC HOLIDAY - WE ARE CLOSED TODAY**						
Wednesday 27.01.27	Mini Beast Inservice	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 27.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will be involved in a variety of challenges and games throughout the day.	
Thursday 28.01.27	We are heading to Japan	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 28.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will be exploring Japanese culture through creative activities and cooking	
Friday 29.01.27	Sensory Explosion	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 29.1.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will be involved in a variety of craft, games and activities.	

IMPORTANT AUTHORISATIONS *

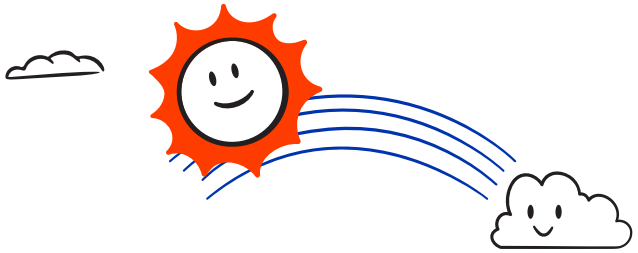
*Risk Assessments Available on Request

September 28 - October 12

Child 1:	**DOB:**
Child 2:	**DOB:**
Child 3:	**DOB:**
Child 4:	**DOB:**

Date	Activity	Anticipated Number of Children Attending	Educator Ratio or Educators Attending	Means of Transport	Duration of Excursion or Centre Experience	Pick Up and Destination Location	Parent or Guardian Signature
Monday 01.02.27	Paint & Shake	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 1.2.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will take part in cooking, craft activities and games.	
Tuesday 02.02.27	Inservice Laser Tag	45	1:15 3 Educators	N/A	These activities will be all day.	I authorise my child to attend the on 2.2.27 Onsite - PCYC Lithgow 7 Hoskins Avenue, Lithgow under the supervision and responsibility of PCYC Lithgow OOSH. Children will be involved in service of laser tags and nerf wars.	
Wednesday 3.02.27	BACK TO SCHOOL						

ENROLMENT TERMS & CONDITIONS



GENERAL

1. I confirm that the details provided in the enrolment form are correct and up to date, including child/ren's details, parent contacts, and emergency contact details (authorised pick-up persons must be listed).
2. I understand the start and end times of the sessions of care are 8:00am - 18:00
3. I agree to arrive 30 minutes prior to departure times for excursions. I understand that failure to do so will result in my child/ren being unable to attend the excursion. Children cannot be dropped off at the excursion location by a parent/guardian.
4. I agree that child/ren must be signed in and out only by parents, guardians, or other authorised persons (18+ years) listed on the enrolment form. This person must enter the premises to drop off or collect the child. If I fail to sign in my child/ren, they will be unable to attend excursions.
5. I understand that on excursion days, children will travel by bus or on foot under staff supervision, and a comprehensive risk assessment is available upon request. All transport will include fitted seat belts, and booster seats will be provided for children under 7 years old. For buses with more than 12 seats, if parents wish for their child/ren to use booster seats, they will need to supply them. For the PCYC 12-seater bus, PCYC will provide booster seats.
6. I understand that PCYC OOSH rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following consultation between centre management and families.
7. I acknowledge that G and PG-rated movies may be shown at the centre when appropriate and when attending excursions to movies
8. I will respond to any contact from PCYC OOSH while my child/ren are in care.
9. I understand the educator-to-child ratio for excursions will follow regulation guidelines.
10. I understand that my child/ren may be exposed to potential risks associated with certain activities and that I have access to the relevant risk assessments detailing how PCYC OOSH will manage those risks.
11. I understand that a booking confirmation will be provided as a statement from the service; submitting this form alone does not guarantee a booking.
12. **FOOD**
    I will provide a packed water bottle, morning tea, lunch, afternoon tea and additional snacks each day.
13. I understand that PCYC OOSH is a nut-free service, and I will not send any nut products with my child.
14. Guardians are responsible for providing safe, adequate, food and appropriate storage to keep it cool throughout the day. Please pack enough food for the full program - treat VC like a normal, school day and include extra food. PCYC cannot heat or refrigerate food, but we will ensure lunchboxes are not stored in warm areas. Families are encouraged to add an extra ice brick to keep food cool.

VALUABLES

15. I agree that children are strongly discouraged from bringing any valuables or electronics (e.g. mobile phones, gaming devices, jewellery, etc.) to the centre.
16. PCYC OOSH is not responsible for lost or damaged personal items. All items brought must be clearly labelled.

MEDICAL POLICY

17. I confirm that I have informed the centre of any allergies or medical conditions affecting my child/ren.
18. I understand that a medication authority form must be completed for any medication required to be administered during care.
19. In the event of illness or accident, I authorise PCYC OOSH staff to seek necessary medical or hospital assistance. I agree to cover any costs incurred.

UNFORESEEN CIRCUMSTANCES

20. I understand that changes to the program may occur due to unforeseen circumstances.
21. In the event of a last-minute change, PCYC OOSH will substitute the activity with a similar option and notify families as soon as possible.

FEES

22. I understand that full fees are charged once the booking form is processed.
23. I agree to pay for all booked days as selected on this form. No cancellations, changes, or credits for future programs will be accepted.
23. Vacation Care bookings will only occur if your account is up to date. PCYC have the right to suspend bookings if the account is not up to date.
24. I understand that all fees must be paid in advance via Debit Success. All excursions, incursions, and staffing are planned according to bookings.
25. I acknowledge that confirmed booking fees are non-refundable. This includes fees covered in part by Child Care Subsidy (CCS). Any discussions regarding CCS refunds must be directed to Centrelink.
26. If my child is absent on a booked day, I understand that no refund will be issued, even if notice is provided.

PLEASE TICK AND CONFIRM PERMISSIONS

- ☐ **I have read and agree to the Enrolment Terms & Conditions above.**
- ☐ **I give permission for my child/ren to participate in activities as part of Out of School Hours Care (OOSH) provided by PCYC.**
- ☐ **I agree to comply with all PCYC policies**
- ☐ **I consent to photos and video footage of my child/ren being used by PCYC OOSH for promotional purposes including websites, social media, advertising, and internal resources.**

Parent/Guardian's Full Name:

Mobile: **Date:**

Signature: